



VILLAGE OF BEDFORD PARK

Business Regulation Certificate Application

No.
Date

6701 S Archer, Bedford Park, IL 60501 Phone: (708) 458-2067 Fax (708) 458-2079 www.villageofbedfordpark.com

___ New Business ___ Business Annual Renewal ___ New Owner Application Date: _____

If New Business, how did you hear about the Village of Bedford Park: _____

Business Name: _____ Phone: _____

Business Address/Unit #: _____ Zip Code: _____

Mailing Address if differs: _____ City,St,Zip: _____

Email Address: _____ Fax: _____

Type of Business*: _____ Prod/Serv: _____

Property/Building Owner: _____ Phone: _____

Business Owner: _____ Phone: _____

Home Address: _____ City,St,Zip: _____

Email Address: _____

Operations/Facility Contact: _____ Phone: _____

Emergency Contact 1: _____ Phone: _____

Address: _____ City,St,Zip: _____

Emergency Contact 2: _____ Phone: _____

Address: _____ City,St,Zip: _____

If alarm, name of Alarm Company: _____ Knox Box location: _____

Alarm Type: Fire _____ Burglar _____ Both _____

How many security guards? _____ Are they armed? _____ Uniformed? _____

If guard dogs how many? _____ Location of guard dogs: _____

Email address for billing notices: _____

Shift 1 _____ AM or PM to _____ AM or PM Number of employees _____

Shift 2 _____ AM or PM to _____ AM or PM Number of employees _____

Shift 3 _____ AM or PM to _____ AM or PM Number of employees _____

Total Employees _____

Description A-E (only choose one) – see fee schedule on reverse side of this form.

A. Square Feet: _____ \$ _____ B. Docks or Doors: _____ \$ _____

C. Tanks: _____ \$ _____ D. Square Feet: _____ \$ _____

E. Square Feet: _____ \$ _____

I, the undersigned, thoroughly understand that this is solely an application and is not permission to open the establishment or operate a business until all Ordinances of the Village of Bedford Park, including Building Code, Fire Prevention Code and Air Pollution Regulation have been fully complied with and an Official Business Certificate has been issued by the Village Clerk. I further understand that the acceptance of the Certificate Fee does not give the undersigned permission to operate until such Business Certificate has been issued. **All new Certificates also require an Occupancy Certificate before the building can be occupied, which is issued upon Board approval.**

Authorized Signature: _____ Title: _____

FOR OFFICE USE:

Building Dept: _____ Fire Dept: _____

Policy Committee: _____ Policy Committee: _____

*Manufacturing, Sales, Service, Etc.

Total floor area even any such floor area that is temporarily vacant or not in use is applicable for the determination of the yearly regulatory fee including measurements as set forth in Section 5-7-2 of Village Ordinance 650, Business Regulation Certificate Provisions. All measured area shall be expressed in square feet to the nearest integral square foot.

Building permit fees, water rates, vending machine licenses, amusement devices, taxicabs, wheel tax, and mobile food dispensers are covered by other Village Ordinances.

A. For Retail, Wholesale, Warehouse or Industrial Establishments:

0 to 10,000 square feet floor area	\$ 50.00
Over 10,000 to 50,000 square feet floor area	\$100.00
Over 50,000 to 200,000 square feet floor area	\$200.00
Over 200,000 square feet floor area	\$300.00

B. For Motor Freight or Truck Terminals:

0 to 10 loading docks or doors	\$ 50.00
11 to 25 loading docks or doors	\$100.00
26 to 50 loading docks or doors	\$200.00
Over 50 loading docks or doors	\$300.00

C. For Bulk Storage of Flammable Establishments:

1 to 20 tanks	\$ 50.00
21 to 30 tanks	\$100.00
31 to 50 tanks	\$200.00
Over 50 tanks	\$300.00

D. For Service or Office Establishments:

In residence and floor area under 250 square feet	\$ 15.00
Over 250 square feet to 12,500 square feet	\$ 50.00
Over 12,500 to 70,000 square feet	\$100.00
Over 70,000 to 250,000 square feet	\$200.00
Over 250,000 square feet	\$300.00

E. For Truck and Trailer Repair, Leasing or Storage Establishments (based upon the square foot area of the structure and parking areas for such units):

0 to 7,500 square feet	\$ 50.00
Over 7,500 to 15,000 square feet	\$100.00
Over 15,000 to 25,000 square feet	\$200.00
Over 25,000 square feet	\$300.00