



# VILLAGE OF BEDFORD PARK

## Real Estate Transfer Tax Request

6701 S Archer Rd, Bedford Park, IL 60501 Phone: (708) 458-2067 Fax (708) 458-2079 www.villageofbedfordpark.com

DECLARATION

EXEMPTION

### INSTRUCTIONS:

1. This form must be filled out completely, signed by at least one of the grantees (buyers), signed by at least one of the grantors (sellers), and presented to the Village Clerk or other designated agent at the time of purchase of real estate transfer stamps as required by the Bedford Park Real Estate Transfer Tax Ordinance No. 96-977. The stamps must be affixed to the deed and this form attached when the title is recorded.
2. The full and actual amount of consideration or the transaction is the amount upon which the tax is to be computed. Both the full actual consideration of the transaction and the amount of the tax stamps required must be stated on the declaration.
3. An inspection of the premises, prior to closing, must be completed by the Village Building Coordinator to ensure that there is compliance with all the building code ordinances. Ordinances can be found online under Village Code at [www.villageofbedfordpark.com](http://www.villageofbedfordpark.com) for your convenience.
4. The buyer must contact the Village Hall to update the emergency contact and water utility information immediately.
5. For additional information, please contact the Village Hall Monday-Friday 7:30am-3:30pm at the above number.

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Permanent Property Index Number: \_\_\_\_\_

Date of Deed: \_\_\_\_\_ Type of Deed: \_\_\_\_\_

Full and actual consideration (include amount of mortgage and value of liabilities assumed):  
\_\_\_\_\_

<b>OFFICE USE ONLY:</b>	
Amount of Tax Due for each stamp is fifty (\$50.00) dollars:	
Final Inspection:	Final Utility Payment:
Date:	By (Initials):

NOTE: The Village of Bedford Park Real Estate Transfer Tax Ordinance specifically exempts certain transactions from taxation. These exemptions are enumerated in Section 2D of the ordinance. To claim one of the exemptions complete the appropriate blanks below:

I hereby declare that this transaction is exempt from taxation under the Bedford Park Real Estate Tax Ordinance No. 96-977 by Paragraph(s) \_\_\_\_\_ of Section 2D of said ordinance.

Details of exemption claimed (explain):

\_\_\_\_\_  
\_\_\_\_\_

We hereby declare the full and actual consideration and above facts contained in this declaration to be true and correct.

\_\_\_\_\_  
Grantor (seller) Print Name

\_\_\_\_\_  
Address and Zip

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature of Grantor (seller)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grantee (buyer) Print Name

\_\_\_\_\_  
Address and Zip

\_\_\_\_\_  
Phone No.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature of Grantee (buyer or agent)

\_\_\_\_\_  
Date