



# VILLAGE OF BEDFORD PARK

## Business Regulation Certificate Application

No.
Date

6701 S Archer Rd, Bedford Park, IL 60501 Phone: (708) 458-2067 Fax (708) 458-2079 www.villageofbedfordpark.com

\_\_\_\_\_ New Business \_\_\_\_\_ Business Annual Renewal \_\_\_\_\_ New Owner Application Date: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address/Unit #: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address if differs: \_\_\_\_\_ City,St,Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Type of Business\*: \_\_\_\_\_ Prod/Serv: \_\_\_\_\_

Property/Building Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ City,St,Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Operations/Facility Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact 1: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City,St,Zip: \_\_\_\_\_

Emergency Contact 2: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City,St,Zip: \_\_\_\_\_

Business Hours of Operation: \_\_\_\_\_ Total Number of Employees: \_\_\_\_\_

Does an IL Sales Tax Apply?  NO  YES

If yes, list IL Retail Sales Tax ID # \_\_\_\_\_ and Location Code: \_\_\_\_\_

Type of Business. Description A-C (only choose one) – see fee schedule on reverse side of this form.

A. Square Feet: \_\_\_\_\_ \$ \_\_\_\_\_ B. Bulk Storage: \_\_\_\_\_ \$ \_\_\_\_\_

C. Miscellaneous: \_\_\_\_\_ \$ \_\_\_\_\_

I, the undersigned, thoroughly understand that this is solely an application and is not permission to open the establishment or operate a business until all Ordinances of the Village of Bedford Park, including Building Code, Fire Prevention Code and Air Pollution Regulation have been fully complied with and an Official Business Certificate has been issued by the Village Clerk. I further understand that the acceptance of the Certificate Fee does not give the undersigned permission to operate until such Business Certificate has been issued.

**All new Certificates also require an Occupancy Certificate before the building can be occupied, which is issued upon Board approval.**

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

If new business, how did you hear about the Village of Bedford Park: \_\_\_\_\_

### FOR OFFICE USE:

Property PIN Number: \_\_\_\_\_

Zoning Type: \_\_\_\_\_ Occupancy Load: \_\_\_\_\_

Building Dept: \_\_\_\_\_ Fire Dept: \_\_\_\_\_

Policy Committee: \_\_\_\_\_ Policy Committee: \_\_\_\_\_

\*Manufacturing, Sales, Service, Etc.

Total floor area even any such floor area that is temporarily vacant or not in use is applicable for the determination of the yearly regulatory fee including measurements as set forth in the Village Code (5-7-7): Business Regulation Certificate Provisions. All measured area shall be expressed in square feet to the nearest integral square foot.

Building permit fees, water rates, vending machine licenses, amusement devices, taxicabs, wheel tax, and mobile food dispensers are covered by other Village Ordinances.

A. For Retail, Wholesale, Warehouse or Industrial Establishments, including Motor Freight/Truck Terminals, Truck and Trailer Repair, Leasing or Storage Establishments, and Service/Office Establishments:

0 to 10,000 square feet floor area	\$ 50.00
Over 10,000 to 50,000 square feet floor area	\$100.00
Over 50,000 to 200,000 square feet floor area	\$200.00
Over 200,000 square feet floor area	\$300.00

B. For Bulk Storage of Flammable Establishments:

1 to 20 tanks	\$ 50.00
21 to 30 tanks	\$100.00
31 to 50 tanks	\$200.00
Over 50 tanks	\$300.00

C. Miscellaneous, including Cell Towers and Billboards:

Flat fee	\$ 50.00
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